

BEST PRACTICES

1. Title of the practice

Daily attendance monitoring

2. Goal

To achieve 100% attendance in each class

3. The context

Difficulty in coping with the studies results in disinterestedness towards studies. Some such students are inclined to slight learning and absent themselves to the classes. In view of evading unnecessary absence to the classes.

4. The practice

Students' attendance is monitored everyday by the Faculty advisors. If any absence is identified, the parents are intimated and reason for absence is obtained. An entry of the same is done in a register exclusively maintained for this purpose. The register is taken to the perusal of the Head of the departments and the Principal and acknowledged by them. The absentees are counseled by the Faculty advisors to make them committed to their studies which eventually fetch a good attendance.

5. Evidence of success

This regular follow up of students and parents every day, aids to track the students and keep them in the streamline. The number of students produce 100% attendance is getting enhanced.

The Online mode of classes has not affected the attendance.

6. Problems encountered and Resource required

In alignment with the absence, some parents do not respond the faculty properly which may affect the result of the students. Contingent upon the parental response they are given an understanding of the necessity of the attendance to cope with the studies. Students are also counseled and guided individually in bringing up the interest in learning. Identified repetition in individual's absence is taken to the attention of the Head of the department and the student is counseled by the department head. Long absence is also encountered occasionally due to the ill-health of some students and notification is sent to the parents for a meeting in person. Parents and students are counseled for unaffected continuance of studies.