

S.A.ENGINEERING COLLEGE, CHENNAI-600 077**(An Autonomous Institution, Affiliated to Anna University)****INTERNAL QUALITY ASSURANCE CELL MEETING -01**

Academic Year: 2021-22

Time: 10.30am

Date: 17.8.2021 Online meeting via Google meet

AGENDA

WELCOME ADDRESS	Ms.V.SUJATHA, HoD – Department Of MCA, Deputy Coordinator - IQAC S.A. Engineering. College, Chennai -77.
AGENDA 1. Approval of New Courses 2. Admission Strategies 3. NBA Accreditation – Departments of Mechanical , ECE,CSE,IT 4. ISO Stage I audit on 28.8.2021 5. Research and Development 6. Discussion on ISO documents 7. Discussion on Placement Activities	
GENERAL DISCUSSION	By the Members
VOTE OF THANKS	Dr.N.ANUSHA M.E., Ph.D Professor, Dept, of ECE, IQAC Coordinator,S.A. Engineering. College.

S.A.ENGINEERING COLLEGE, CHENNAI-600 077

(An Autonomous Institution, Affiliated to Anna University)
INTERNAL QUALITY ASSURANCE CELL MEETING -01

S.A.Engineering College, Chennai conducted the **INTERNAL QUALITY ASSURANCE CELL MEETING -02 in online via Google meet** as per the guidelines of UGC on 17/08/2021 at 10.30 AM

meet.google.com/ecp-ayjn-bpd

Dial-in: (US) +1 470-273-8591

PIN: 932 644 045#

The following Members were present in the Meeting:

S.NO	NAME & ADDRESS	DESIGNATION
1.	Mr.S.Amarnaath S.A. Engineering. College, Chennai -77	Correspondent
2.	Dr.S.Ramachandran S.A. Engineering. College, Chennai -77	Principal & Chairperson -IQAC
3.	Dr.VSV.Verchezian, D.Hons Managing Director, Sri KVS Industries, President, LaghuUdyogBharathi Chennai Chapter.	Expert Member -Industrialist
4.	Mr.Paul.J.Immanuel Founder & CEO, GOX, Chennai	Expert Member -Employer
5.	Ms.Jayaseeli, Assistant Professor, Polytechnic Institution, Chennai.	Parent
6.	Mr.R.K.Adithyan Managing Director,Shootup Technologies, Chennai.	Alumni
7.	Dr. M.Thanikachalam S.A. Engineering. College, Chennai -77	Professor & Head, Civil Engineering
8.	Dr.AhmedMudassar Ali S.A. Engineering. College, Chennai -77	Professor & Head, Information Technology
9.	Mr.C.Dhanesh S.A. Engineering. College, Chennai -77	Professor & Head, Mechanical Engineering
10.	Dr. R.Geetha S.A. Engineering. College, Chennai -77	Professor & Head, Computer Science and Engineering
11.	Dr.G.Kavya S.A. Engineering. College, Chennai -77	Professor & Head, Electronics and Communication Engineering
12.	Dr.G.Rohini S.A. Engineering. College, Chennai -77	Professor & Head, Electrical and Electronics Engineering

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13.	Dr. Kerinab Beenu G H S.A. Engineering. College, Chennai -77	Professor & Head, Master of Business Administration
14.	Mrs.V.Sujatha S.A. Engineering. College, Chennai -77	Asso. Professor & Head, Master of Computer Applications
15.	Dr.R.HariharaSudhan S.A. Engineering. College, Chennai -77	Professor & Head, Humanities and Science
16.	Dr. V.K.Ajay S.A. Engineering. College, Chennai -77	Associate Professor, Department of MBA
17.	Dr.P.Yuvaraman S.A. Engineering. College, Chennai -77	Placement Officer
18.	Dr.N.Anusha Professor, Electronics and Communication Engineering	IQAC Co-ordinator
19.	Mrs.A.M.Sermakani S.A. Engineering. College, Chennai -77	Asso. Professor, Information Technology
20.	Mrs.S.Bharathi S.A. Engineering. College, Chennai -77	Asso. Professor, Electrical and Electronics Engineering
21.	Mr.R.RajAnandh S.A. Engineering. College, Chennai -77	Asst. Professor, Civil Engineering
22.	Mrs.B.Jayachitra S.A. Engineering. College, Chennai -77	Asso. Professor, Master of Business Administration
23.	Mr.K.G.Kumaran S.A. Engineering. College, Chennai -77	Accounts Officer
24.	Mr.D Srinivasan S.A. Engineering. College, Chennai -77	Transport In-charge
25.	Mrs. S. Anbukkarasi S.A. Engineering. College, Chennai -77	Librarian
26.	Dr.A.Ramakrishnan S.A. Engineering. College, Chennai -77	Physical Director
27.	Mr. Gudla Harshit Ram Reddy S.A. Engineering College, Chennai -77	Student [Information Technology]

- **Ms.V.Sujatha, Deputy Coordinator & HoD, Department of MCA , S.A. Engineering College, Chennai -77 welcomed all the members for the Internal Quality Assurance Cell Meeting Studies meeting that held on 18/12/2020 at 11.30 am.**
- The Meeting proceeded to the matters as in Agenda.

S.No.	POINTS DISCUSSED
1.	<ul style="list-style-type: none"> • Dr.S.Ramachandran ,Chairperson IQAC presented the Administrative, Academic activities, Research and development activities planned for the academic year 2021-22 • Dr.S.Ramachandran ,Chairperson IQAC informed the following 2 new courses are approved by Anna University & AICTE B.Tech -Artificial Intelligence& Data Science B.Tech- Computer Science & Business Systems • He also gave a brief note about the Admission strategies planned with a team of faculty in primarily focussing on good admissions to the college
2.	<ul style="list-style-type: none"> • Mr.Paul J.Immanuel, Director &CEO, GOX clarified regarding the approval of new courses • Dr.S.Ramachandran ,Chairperson IQAC that these 2 courses are in the Emerging and latest technology development hence these courses were approved by AICTE where as B.E-Robotics and Automation , B.E-BioMedical Engineering was not approved by AICTE stating that these courses are not listed out in the emerging domains even though Anna University has approved the above courses • Mr.Paul J.Immanuel, Director &CEO, GOX told that the above courses have good placement opportunities and wished SAEC for bright admission intake this year
3.	<ul style="list-style-type: none"> • Departments of Mechanical, ECE,CSE,IT are in the process of submitting prequalifier and SAR for NBA accreditation
4.	<ul style="list-style-type: none"> • Principal also informed that ISO stage I audit is scheduled on 28th August 2021
5.	<ul style="list-style-type: none"> • Dr.S.Ramachandran ,Chairperson IQAC informed that ISO stage I audit is scheduled on 25.8.21 • All NBA,NAAC documents are incorporated in to ISO process and soft copy of the documents are uploaded in Onedrive for the ease of accessibility • Dr.VSV Verchezian appreciated the efforts in maintaining documents as soft copy and it can be accessed in a remote manner due to unprevailing pandemic situation
6.	<ul style="list-style-type: none"> • Chairperson IQAC informed that improvements in research publications will be improved in the forthcoming semester. He also insisted that h index is to be improved as our college has gained Autonomous status • He also discussed regarding the publications by faculty & targets for the departments which is enclosed in Annexure 1
7.	<ul style="list-style-type: none"> • Mr.Paul J.Immanuel, Director &CEO, GOX, shared that a Memorandum Of Understanding can be signed with our college and GOX. • Activities pertaining to placement etc can be imparted
8.	<ul style="list-style-type: none"> • Dr.VSV Verchezian also shared that a Memorandum Of Understanding between NIQR and SAEC can be done
9.	<ul style="list-style-type: none"> • Finally the meeting ended with the Vote of Thanks by Dr.N.Anusha IQAC Coordinator

ANNEXURE 1

S.No.	CRITERIA	CADRE	REQUIREMENTS	TARGET
1	FACULTY PUBLICATIONS	PROFESSOR	SCI/WOS -1 SCOPUS -1	MAY 2022
		ASSOC. PROF.	SCOPUS -2	
		ASST. PROF.	SCOPUS -1	
2	PATENTS	All Faculty	1 mandatory patent / year	Every year
3	SUBMISSION OF PROPOSALS FOR FUNDING	PROFESSOR	RESEARCH PROPOSAL -1 WORKSHOP/SEMINAR/FDP/CONF. – 02	APRIL 2022
		ASSOC. PROF.	RESEARCH PROPOSAL - 01 (IF Ph.D COMPLETED) ELSE WORKSHOP/SEMINAR/FDP/CONF. – 02	
		ASST. PROF.	WORKSHOP/SEMINAR/FDP/CONF. – 01	
4	CONSULTANCY	Every department should initiate minimum two consultancy works for the current academic year		AUGUST 2022
5	MoU	Minimum Two active MoU's by every department by this year		MAY 2022
6	Conduction of International Conference in Association with Scopus Indexed Journal	CSE/IT/MCA – 01 ECE/EEE – 01 MECH./CIVIL - 01		MARCH /APRIL 2022

CERTIFICATE

S.A.Engineering College, Chennai conducted the **INTERNAL QUALITY ASSURANCE CELL MEETING -02** in **Online** as per the guidelines of UGC on **18/12/2020** at **11.30 am via Zoom link**

The following Members were present in the Meeting:

Meeting was conducted in Online mode with the following members Present:

S.No.	Name	Designation
1.	Mr.S.Amarnaath S.A. Engineering. College, Chennai -77	Correspondent
2.	Dr.S.Ramachandran S.A. Engineering. College, Chennai -77	Principal & Chairperson -IQAC
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13.	Dr. Kerinab Beenu G H	Professor & Head, Master of Business

	S.A. Engineering. College, Chennai -77	Administration
14.	Mrs.V.Sujatha S.A. Engineering. College, Chennai -77	Asso. Professor & Head, Master of Computer Applications
15.	Dr.R.HariharaSudhan S.A. Engineering. College, Chennai -77	Professor & Head, Humanities and Science
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27.	Mr. Gudla Harshit Ram Reddy S.A. Engineering College, Chennai -77	Student [Information Technology]