CAREER GUIDANCE AND PLACEMENT POLICY

The Placement Cell strives to be an employability facilitator by creating prospective professionals by imparting necessary training and thus bridging the gap between Industry and Academia.

Process

Training

• Identification of other behavioral and skill based expectations of the employers in the perspectives of Soft Skills, Verbal and Aptitude Skills, coding skills.

• Mapping the skill level of the students and spotting the gap between the expectation of the employers and the current skill level of the students as Training Needs.

• Developing a full-fledged and need based Training Plan that meets all different skill levels of the students.

• Rolling out training programs on domains such as Soft Skills and Behavioral Development, Verbal Ability and Aptitude Skills, Coding skills.

• Evaluating effectiveness of the Training programs by analyzing the feedback obtained from the trainees and implementing the necessary corrective actions in order to enhance the effectiveness of the Training programs.

Placement

• Identification of prospective recruiters based on the parameters such as the learning opportunities that the organization could provide to our students, Salary Package that they offer and prospects of long term career growth.

• Contacting the prospective recruiters and analyze the expectation of those recruiters from their employees.

• Creating awareness amongst the students about the Industry Expectations by conducing events such as Industry Connect where more than 35 industry experts talk to our students.

• Organizing On-Campus and Off-Campus placement drives and facilitating the process of recruitment.

Guidelines to students

• The role of the Training and Placement Cell is of a facilitator and counsellor for placement related activities. Training and Placement Cell provides 100% Placement assistance to all the registered students.

• All the registered students will then be issued the "Placement Registration and Progress form" The students have to fill in the form by entering all necessary details. The concerned Placement Coordinators shall ensure that the details furnished by the students are correct.

Eligibility Criterion:

a. Student should get an aggregate of 6 CGPA equivalent to 60% & above throughout from SSC onwards
b. Student should not have any backlog subjects up to B. E/B. Tech

Placement Registration & Progress form
• All the registered students will then be issued the "Placement Registration and Progress form" The students have to fill in the form by entering all necessary details. The concerned Placement Coordinators shall ensure that the details urnished by the students are correct.

• After every campus interview the Student shall enter necessary details of the campus event in the Placement progress form. These forms will be maintained by their respective Placement Coordinators and updated form time to time.

• The students who are appearing for interview should help the college/Dept in the form a realistic feedback of their success and failures, in order to improve upon in-
House training for better employment.

Selection of Companies:
Companies will be invited and scheduled by the Placement Cell on the basis of the following parameters:
• Job profile and growth prospects.
• The package offered by the company.
• Past record of recruitment at SAEC.
• Feedback from the Alumni regarding the company.

Dress Code
Students must be formally dressed whenever they participate in any sort of interaction with a company. Proper dress code is mandatory for students, failing which students will not be allowed to appear for campus interview.

Category of companies and Offer:
The companies visiting the campus are divided in the following three categories:
• Category
A: Companies offering CTC >=Rs. 5LPA Category
B: Companies offering CTC Rs. 3LPA to 5LPA
C: Companies offering CTC <Rs. 3LPA

As soon as the students secures a Job in Category

He/she will be out of the placement session and will not be allowed to appear for any other company. A student appears for a company of Category

• A student can have a maximum of 2 jobs excluding Category

• In case of student being offered multiple jobs (in different categories), he/she will be allowed to go only for the last job and any previous offer(s) will stand cancelled.

• In case of parallel recruitment procedures of two or more companies, if an unavoidable case of clash of procedures arise then students may be asked to choose between the companies and hence can only continue in the procedure with the selected company/companies. No change in decision in this regard will be accepted in any case after advancement in the selection procedure form that point.

• Student rejecting an internship offered through Training and Placement Cell is required to inform (in writing through Department faculty advisor) to the training placement office on or before start of the semester, failing which he/she will be debarred form the placement process for the first ten days of the next
Placement session and will not be permitted to participate in the recruitment process of that particular company as well.

Outcome
• Enhanced Employability skills among the students to meet out the corporate expectations.
• Improved Industry –Institution relationships.
• Placement of all the students in the prospective IT and Core

HIGHER EDUCATION POLICY

Policy to provide an atmosphere that encourages and motivates students interested for higher education to peruse their dreams and provide an atmosphere that is conducive to prepare for various entrance examinations.

• Creating awareness among students of various avenues for higher studies.

• Collecting the data of the graduating students who aspire to study abroad & to maintain a comprehensive database.

• Collecting data of the Alumni who have done higher studies.

• Fostering a network among Universities, Colleges, Institutions abroad committed to impart Higher Education and Collaborative Study programmes.

• Interfacing with the appropriate authorities at the collaborating Universities and Institutions

• Promoting new relationships between overseas Universities and Institutions and to help define the scope of such relationships through appropriate Memoranda of Understanding (MoUs).

• Organizing Seminars on "Higher Education at various Universities abroad" periodically.

• Organizing one-to-one counselling sessions on preparations, procedures for applying higher studies programme by the eminent University / institution representatives.

• Identification of students interested in Higher Education across the years.

• Appropriate guidance to the students in choosing the course and colleges

. • Facilitation in taking up of the right competitive exams to join the desired course.