

**QMS F08B**

**S.A. ENGINEERING COLLEGE, CHENNAI-600 077**

(An Autonomous Institution, Affiliated to Anna University)

**INTERNAL QUALITY ASSURANCE CELL MEETING -02**

Academic Year: 2024-2025

Time: 12.30 PM

Date: 25.04.2025 Online meeting via Google meet

**AGENDA**

<b>WELCOME ADDRESS</b>	<b>Dr. S. KOTEESWARAN,</b> <b>HoD – CSE(AIML),</b> <b>IQAC Coordinator,</b> <b>S.A. Engineering. College,</b> <b>Chennai -77.</b>
<b>AGENDA</b>  <ol style="list-style-type: none"><li><b>1. Processing for NBA Tier 1 Accreditation – CSE and IT Departments</b></li><li><b>2. Discussion on UGC UTSAH Portal Implementation</b></li><li><b>3. Organising Student Conference and Activity Calendar for Upcoming Semester</b></li><li><b>4. Encouraging Entrepreneurship and SDG Initiatives among Students</b></li><li><b>5. Status of NBA SAR Preparation &amp; Academic Audit Progress</b></li><li><b>6. Strengthening Student Professional Body Membership and NPTEL Enrolment</b></li><li><b>7. Institution Research Centre Approval &amp; Signing of MoUs</b></li><li><b>8. NITTTR Training for Junior Faculty and UHV Courses for Faculty</b></li></ol>	
<b>GENERAL DISCUSSION</b>	<b>By the Members</b>
<b>VOTE OF THANKS</b>	<b>Dr. V. SUJATHA,</b> <b>HoD – Department of MCA,</b> <b>Deputy Coordinator - IQAC</b> <b>S.A. Engineering. College,</b> <b>Chennai -77.</b>

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INTERNAL QUALITY ASSURANCE CELL MEETING -02

S.A. Engineering College, Chennai conducted the **INTERNAL QUALITY ASSURANCE CELL MEETING -02** in online via Google meet as per the guidelines of UGC on 25/04/2025 at 12.30 PM

**Google Meet Link Description:**

IQAC MEETING- 2 (2024-2025)

Friday, APRIL 25, 2025 · 12:30 PM– 1:30 PM

Google Meet joining info

Video call link: <https://meet.google.com/vrf-bgdo-wsi>

Dial-in: (US) +1 260-333-9265

PIN: 765 590 261#

The following Members were present in the Meeting:

S.NO	NAME & ADDRESS	DESIGNATION
1.	<b>Mr. S. Amarnaath</b> S.A. Engineering. College, Chennai -77	Correspondent
2.	<b>Dr. S. Ramachandran</b> S.A. Engineering. College, Chennai -77	Principal & Chairperson -IQAC
3.	<b>Mr. Selvaraj Kalimuthu</b> Manager – Human Resource, RapidData, Chennai	Expert Member -Industrialist
4.	<b>Ms. Padma Jayaraman</b> Associate Director - Campus, Movate, Chennai	Expert Member -Employer
5.	<b>Mr. S. Gopi</b> Managing Director VMV International, Chennai	Parent
6.	<b>Ms. Divya Paranjith Srirama</b> Freelance Math Teacher Chennai	Alumni
7.	<b>Dr. M. Thanikachalam</b> S.A. Engineering. College, Chennai -77	Professor & Head, Civil Engineering
8.	<b>Dr. R. Geetha</b> S.A. Engineering. College, Chennai -77	Professor & Head, Computer Science and Engineering
9.	<b>Dr. K. Dinakaran</b> S.A. Engineering. College, Chennai -77	Professor & Head, Artificial Intelligence and Data Science

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10.	<b>Dr. S. Koteeswaran</b> S.A. Engineering. College, Chennai -77	Professor & Head, CSE (Artificial Intelligence and Machine Learning) and IQAC Coordinator
11.	<b>Dr. A. Antonidoss</b> S.A. Engineering. College, Chennai -77	Professor & Head, Computer Science and Business System
12.	<b>Mr. C. Dhanesh</b> S.A. Engineering. College, Chennai -77	Associate Professor & Head, Mechanical Engineering
13.	<b>Dr. T. Annalakshmi</b> S.A. Engineering. College, Chennai -77	Professor & Head, Electronics and Communication Engineering
14.	<b>Dr. S. Sendil Kumar</b> S.A. Engineering. College, Chennai -77	Professor & Head, Electrical and Electronics Engineering
15.	<b>Dr. Ahmed Mudassar Ali</b> S.A. Engineering. College, Chennai -77	Professor & Head Department of Information and Technology
16.	<b>Dr. V. Rohini</b> S.A. Engineering. College, Chennai -77	Associate Professor & Head, Master of Business Administration
17.	<b>Dr. V. Sujatha</b> S.A. Engineering. College, Chennai -77	Professor & Head, Master of Computer Applications
18.	<b>Dr. R. Hariharasudhan</b> S.A. Engineering. College, Chennai -77	Professor & Head, Humanities and Science
19.	<b>Dr. P. Yuvaraman</b> S.A. Engineering. College, Chennai -77	Placement Officer
20.	<b>Mr. R. Jeeva</b> S.A. Engineering. College, Chennai -77	Assistant Professor, Mechanical Engineering
21.	<b>Mrs. S. Bharathi</b> S.A. Engineering. College, Chennai -77	Associate Professor, Electrical and Electronics Engineering
22.	<b>Mrs. K.S. Margaret</b> S.A. Engineering. College, Chennai -77	Assistant Professor, Electrical and Electronics Engineering
23.	<b>Mrs. V. Karthika</b> S.A. Engineering. College, Chennai -77	Assistant Professor, Civil Engineering
24.	<b>Mrs. R. Rajeswari</b> S.A. Engineering. College, Chennai -77	Assistant Professor, Master of Computer Applications
25.	<b>Mrs. R. Chithra</b> S.A. Engineering. College, Chennai -77	Accounts Officer



26.	<b>Mrs. S. Anbukkarasi</b> S.A. Engineering. College, Chennai -77	Librarian
27.	<b>Mr. S. Mathew</b> S.A. Engineering. College, Chennai -77	Physical Director
28.	<b>Mr. P. Parimala Rangan</b> S.A. Engineering College, Chennai -77	Student [Information Technology]


- **Dr. S. Koteeswaran, IQAC Coordinator & HoD, Department of CSE(AIML), S.A. Engineering College, Chennai -77 welcomed all the members for the Internal Quality Assurance Cell Meeting Studies meeting that held on 25/04/2025 at 12.30 pm.**
- The Meeting proceeded to the matters as in Agenda.

S.No.	POINTS DISCUSSED
1.	<ul style="list-style-type: none"> <li>• <b>Dr. S. Ramachandran, Chairperson IQAC</b> briefed previous meeting points and follow up actions</li> <li>• <i>Chairperson Dr. S. Ramachandran</i> emphasized the importance of NBA and shared the processing of Tier 1 application for CSE and IT to benchmark against international standards.</li> <li>• <i>Dr. R. Geetha (HoD-CSE)</i> shared that groundwork on mapping outcomes with Washington Accord requirements has started.</li> <li>• <i>Mr. Selvaraj Kalimuthu (Industry Expert)</i> assured industry support by providing internship and project collaborations to strengthen SAR evidence.</li> </ul>
2.	<ul style="list-style-type: none"> <li>• <i>IQAC Coordinator Dr. S. Koteeswaran</i> briefed the members about the new UGC UTSAH Portal requirements.</li> <li>• <i>Dr. T. Annalakshmi (HoD-ECE)</i> suggested aligning UTSAH submissions with AQAR data to avoid duplication.</li> <li>• <i>Dr. V. Sujatha (Deputy Coordinator)</i> emphasized timely uploading of student-centric activities and faculty achievements.</li> </ul>
3.	<ul style="list-style-type: none"> <li>• <i>Chairperson</i> proposed organising an annual student conference to promote research culture.</li> <li>• <i>Mr. C. Dhanesh (HoD-Mechanical)</i> suggested combining technical paper presentations with prototype exhibitions.</li> <li>• <i>Ms. Padma Jayaraman (Employer Member)</i> recommended inviting industry experts for keynote sessions to bridge academia-industry gaps.</li> <li>• <i>Dr. Hariharasudhan (HoD-H&amp;S)</i> highlighted the need to finalize an integrated Academic and Activity Calendar for all departments.</li> </ul>
4.	<ul style="list-style-type: none"> <li>• <i>Chairperson</i> encouraged faculty to guide students in aligning projects with UN Sustainable Development Goals (SDG).</li> <li>• <i>Dr. V. Rohini (HoD-MBA)</i> suggested introducing entrepreneurship cells and business incubation workshops.</li> </ul>

	<ul style="list-style-type: none"> <li>Alumni Member Ms. Divya Paranji Srirama recommended involving alumni entrepreneurs as mentors for student start-ups.</li> </ul>
5.	<ul style="list-style-type: none"> <li>Chairperson reviewed the SAR preparation status across departments and instructed timely submission.</li> <li>Dr. S. Sendil Kumar (HoD-EEE) reported that data collection for SAR is in progress with 70% completion.</li> <li>Ms. Padma Jayaraman stressed the importance of strengthening consultancy projects and IPR activities to reflect in SAR.</li> <li>Dr. V. Sujatha updated that internal academic audits are being conducted and reports will be submitted before May 2025.</li> </ul>
6.	<ul style="list-style-type: none"> <li>Chairperson stressed increasing memberships in IEEE, CSI, and ISTE to enrich students' professional exposure.</li> <li>Dr. M. Thanikachalam (HoD-Civil) suggested subsidizing memberships for students through institutional support.</li> <li>IQAC Coordinator highlighted the need to improve faculty and student participation in NPTEL courses, linking them with appraisal and credits.</li> </ul>
7.	<ul style="list-style-type: none"> <li>Chairperson emphasized obtaining Anna University approval for Institution Research Centre to promote Ph.D. research.</li> <li>Dr. R. Geetha informed that draft documents for research centre approval are being compiled.</li> <li>Mr. Selvaraj Kalimuthu recommended signing more industry MoUs to strengthen joint research and product development.</li> <li>Alumni Member Ms. Divya Paranji Srirama assured alumni support in facilitating corporate tie-ups for MoUs.</li> </ul>
8.	<ul style="list-style-type: none"> <li>Chairperson directed that junior faculty must undergo NITTTR pedagogical training for teaching enhancement.</li> <li>Dr. T. Annalakshmi suggested making NITTTR training mandatory for probationary staff before confirmation.</li> <li>IQAC Coordinator stressed that all faculty must register and complete UHV (Universal Human Values) courses as per AICTE requirements.</li> <li>Members agreed to set monthly review meetings to monitor faculty completion of UHV courses.</li> </ul>
9.	<ul style="list-style-type: none"> <li>Finally the meeting ended with the Vote of Thanks by Dr. V. Sujatha, Deputy IQAC Coordinator</li> </ul>

  
IQAC Coordinator



  
IQAC Chairperson  
Dr. S Ramachandran, M.E., Ph.D.,  
PRINCIPAL  
S.A Engineering College (Autonomous),  
Poonamallee-Avadi Main Road,  
Veeraragavapuram,  
Thiruvorkadu, Chennai-600 079



# **CERTIFICATE**

S.A. Engineering College, Chennai conducted the **INTERNAL QUALITY ASSURANCE CELL MEETING -02** in Online as per the guidelines of UGC on 25/04/2025 at 12.30 pm via Google Meet

The following Members were present in the Meeting:

**Meeting was conducted in Online mode with the following members Present:**

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