

QMS F08B

S.A. ENGINEERING COLLEGE, CHENNAI-600 077
(An Autonomous Institution, Affiliated to Anna University)

INTERNAL QUALITY ASSURANCE CELL MEETING -02

Academic Year: 2024-2025

Time: 12.30 PM

Date: 25.04.2025 Online meeting via Google meet

AGENDA

WELCOME ADDRESS	Dr. S. KOTEESWARAN, HoD – CSE(AIML), IQAC Coordinator, S.A. Engineering. College, Chennai -77.
AGENDA <ol style="list-style-type: none">1. Processing for NBA Tier 1 Accreditation – CSE and IT Departments2. Discussion on UGC UTSAH Portal Implementation3. Organising Student Conference and Activity Calendar for Upcoming Semester4. Encouraging Entrepreneurship and SDG Initiatives among Students5. Status of NBA SAR Preparation & Academic Audit Progress6. Strengthening Student Professional Body Membership and NPTEL Enrolment7. Institution Research Centre Approval & Signing of MoUs8. NITTTR Training for Junior Faculty and UHV Courses for Faculty	
GENERAL DISCUSSION	By the Members
VOTE OF THANKS	Dr. V. SUJATHA, HoD – Department of MCA, Deputy Coordinator - IQAC S.A. Engineering. College, Chennai -77.

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INTERNAL QUALITY ASSURANCE CELL MEETING -02

S.A. Engineering College, Chennai conducted the **INTERNAL QUALITY ASSURANCE CELL MEETING -02** in online via Google meet as per the guidelines of UGC on **25/04/2025 at 12.30 PM**

Google Meet Link Description:

IQAC MEETING- 2 (2024-2025)

Friday, APRIL 25, 2025 · 12:30 PM– 1:30 PM

Google Meet joining info

Video call link: <https://meet.google.com/vrf-bgdo-wsi>

Dial-in: (US) +1 260-333-9265

PIN: 765 590 261#

The following Members were present in the Meeting:

S.NO	NAME & ADDRESS	DESIGNATION
1.	Mr. S. Amarnaath S.A. Engineering. College, Chennai -77	Correspondent
2.	Dr. S. Ramachandran S.A. Engineering. College, Chennai -77	Principal & Chairperson -IQAC
3.	Mr. Selvaraj Kalimuthu Manager – Human Resource, RapidData, Chennai	Expert Member -Industrialist
4.	Ms. Padma Jayaraman Associate Director - Campus, Movate, Chennai	Expert Member -Employer
5.	Mr. S. Gopi Managing Director VMV International, Chennai	Parent
6.	Ms. Divya Paranji Srirama Freelance Math Teacher Chennai	Alumni
7.	Dr. M. Thanikachalam S.A. Engineering. College, Chennai -77	Professor & Head, Civil Engineering
8.	Dr. R. Geetha S.A. Engineering. College, Chennai -77	Professor & Head, Computer Science and Engineering
9.	Dr. K. Dinakaran S.A. Engineering. College, Chennai -77	Professor & Head, Artificial Intelligence and Data Science

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10.	Dr. S. Koteeswaran S.A. Engineering. College, Chennai -77	Professor & Head, CSE (Artificial Intelligence and Machine Learning) and IQAC Coordinator
11.	Dr. A. Antonidoss S.A. Engineering. College, Chennai -77	Professor & Head, Computer Science and Business System
12.	Mr. C. Dhanesh S.A. Engineering. College, Chennai -77	Associate Professor & Head, Mechanical Engineering
13.	Dr. T. Annalakshmi S.A. Engineering. College, Chennai -77	Professor & Head, Electronics and Communication Engineering
14.	Dr. S. Sendil Kumar S.A. Engineering. College, Chennai -77	Professor & Head, Electrical and Electronics Engineering
15.	Dr. Ahmed Mudassar Ali S.A. Engineering. College, Chennai -77	Professor & Head Department of Information and Technology
16.	Dr. V. Rohini S.A. Engineering. College, Chennai -77	Associate Professor & Head, Master of Business Administration
17.	Dr. V. Sujatha S.A. Engineering. College, Chennai -77	Professor & Head, Master of Computer Applications
18.	Dr. R. Hariharasudhan S.A. Engineering. College, Chennai -77	Professor & Head, Humanities and Science
19.	Dr. P. Yuvaraman S.A. Engineering. College, Chennai -77	Placement Officer
20.	Mr. R. Jeeva S.A. Engineering. College, Chennai -77	Assistant Professor, Mechanical Engineering
21.	Mrs. S. Bharathi S.A. Engineering. College, Chennai -77	Associate Professor, Electrical and Electronics Engineering
22.	Mrs. K.S. Margaret S.A. Engineering. College, Chennai -77	Assistant Professor, Electrical and Electronics Engineering
23.	Mrs. V. Karthika S.A. Engineering. College, Chennai -77	Assistant Professor, Civil Engineering
24.	Mrs. R. Rajeswari S.A. Engineering. College, Chennai -77	Assistant Professor, Master of Computer Applications
25.	Mrs. R. Chithra S.A. Engineering. College, Chennai -77	Accounts Officer

26.	Mrs. S. Anbukkarasi S.A. Engineering. College, Chennai -77	Librarian
27.	Mr. S. Mathew S.A. Engineering. College, Chennai -77	Physical Director
28.	Mr. P. Parimala Rangan S.A. Engineering College, Chennai -77	Student [Information Technology]

- **Dr. S. Koteeswaran, IQAC Coordinator & HoD, Department of CSE(AIML), S.A. Engineering College, Chennai -77 welcomed all the members for the Internal Quality Assurance Cell Meeting Studies meeting that held on 25/04/2025 at 12.30 pm.**
- The Meeting proceeded to the matters as in Agenda.

S.No.	POINTS DISCUSSED
1.	<ul style="list-style-type: none"> • Dr. S. Ramachandran, Chairperson IQAC briefed previous meeting points and follow up actions • <i>Chairperson Dr. S. Ramachandran</i> emphasized the importance of NBA and shared the processing of Tier 1 application for CSE and IT to benchmark against international standards. • <i>Dr. R. Geetha (HoD-CSE)</i> shared that groundwork on mapping outcomes with Washington Accord requirements has started. • <i>Mr. Selvaraj Kalimuthu (Industry Expert)</i> assured industry support by providing internship and project collaborations to strengthen SAR evidence.
2.	<ul style="list-style-type: none"> • <i>IQAC Coordinator Dr. S. Koteeswaran</i> briefed the members about the new UGC UTSAH Portal requirements. • <i>Dr. T. Annalakshmi (HoD-ECE)</i> suggested aligning UTSAH submissions with AQAR data to avoid duplication. • <i>Dr. V. Sujatha (Deputy Coordinator)</i> emphasized timely uploading of student-centric activities and faculty achievements.
3.	<ul style="list-style-type: none"> • <i>Chairperson</i> proposed organising an annual student conference to promote research culture. • <i>Mr. C. Dhanesh (HoD-Mechanical)</i> suggested combining technical paper presentations with prototype exhibitions. • <i>Ms. Padma Jayaraman (Employer Member)</i> recommended inviting industry experts for keynote sessions to bridge academia-industry gaps. • <i>Dr. Hariharasudhan (HoD-H&S)</i> highlighted the need to finalize an integrated Academic and Activity Calendar for all departments.
4.	<ul style="list-style-type: none"> • <i>Chairperson</i> encouraged faculty to guide students in aligning projects with UN Sustainable Development Goals (SDG). • <i>Dr. V. Rohini (HoD-MBA)</i> suggested introducing entrepreneurship cells and business incubation workshops.

	<ul style="list-style-type: none"> • <i>Alumni Member Ms. Divya Paranji Srirama</i> recommended involving alumni entrepreneurs as mentors for student start-ups.
5.	<ul style="list-style-type: none"> • <i>Chairperson</i> reviewed the SAR preparation status across departments and instructed timely submission. • <i>Dr. S. Sendil Kumar (HoD-EEE)</i> reported that data collection for SAR is in progress with 70% completion. • <i>Ms. Padma Jayaraman</i> stressed the importance of strengthening consultancy projects and IPR activities to reflect in SAR. • <i>Dr. V. Sujatha</i> updated that internal academic audits are being conducted and reports will be submitted before May 2025.
6.	<ul style="list-style-type: none"> • <i>Chairperson</i> stressed increasing memberships in IEEE, CSI, and ISTE to enrich students' professional exposure. • <i>Dr. M. Thanikachalam (HoD-Civil)</i> suggested subsidizing memberships for students through institutional support. • <i>IQAC Coordinator</i> highlighted the need to improve faculty and student participation in NPTEL courses, linking them with appraisal and credits.
7.	<ul style="list-style-type: none"> • <i>Chairperson</i> emphasized obtaining Anna University approval for Institution Research Centre to promote Ph.D. research. • <i>Dr. R. Geetha</i> informed that draft documents for research centre approval are being compiled. • <i>Mr. Selvaraj Kalimuthu</i> recommended signing more industry MoUs to strengthen joint research and product development. • <i>Alumni Member Ms. Divya Paranji Srirama</i> assured alumni support in facilitating corporate tie-ups for MoUs.
8.	<ul style="list-style-type: none"> • <i>Chairperson</i> directed that junior faculty must undergo NITTTR pedagogical training for teaching enhancement. • <i>Dr. T. Annalakshmi</i> suggested making NITTTR training mandatory for probationary staff before confirmation. • <i>IQAC Coordinator</i> stressed that all faculty must register and complete UHV (Universal Human Values) courses as per AICTE requirements. • Members agreed to set monthly review meetings to monitor faculty completion of UHV courses.
9.	<ul style="list-style-type: none"> • Finally the meeting ended with the Vote of Thanks by <i>Dr. V. Sujatha</i>, Deputy IQAC Coordinator

S. Senthil Kumar
IQAC Coordinator



S. Ramachandran
IQAC Chairperson
Dr. S Ramachandran, M.E., Ph.D.,
PRINCIPAL
S.A Engineering College (Autonomous),
Poonamallee-Avadi Main Road,
Veeraragavapuram,
Thiruverkadu, Chennai-600 077

CERTIFICATE

S.A. Engineering College, Chennai conducted the **INTERNAL QUALITY ASSURANCE CELL MEETING -02** in Online as per the guidelines of UGC on 25/04/2025 at 12.30 pm via Google Meet

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Meeting was conducted in Online mode with the following members Present:

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