

S.A. ENGINEERING COLLEGE, CHENNAI-600 077
(An Autonomous Institution, Affiliated to Anna University)

INTERNAL QUALITY ASSURANCE CELL MEETING -06

Academic Year: 2023-2024

Time: 12.30 PM

Date: 19.03.2024 Online meeting via Google meet

AGENDA

WELCOME ADDRESS	Dr. S. KOTEESWARAN, IQAC Coordinator, S.A. Engineering. College, Chennai -77.
AGENDA <ol style="list-style-type: none"> 1. Discussion about Administrative, Academic and R & D activities for institutional level. 2. How to fix the internal auditing process and quality measures and fixing of quality measurement parameters. 3. Work allotment for faculty members from ISO, NBA & NAAC process institutional level and each department level. 4. Motivate the faculty to complete online certification courses. 5. Discussion about college H-index and faculty research and development. 6. Preparation of AQAR basic document needs for academic year 2022-2023 data as per criteria wise allotment in NAAC. 	
GENERAL DISCUSSION	By the Members
VOTE OF THANKS	Dr. V. SUJATHA, HoD – Department of MCA, Deputy Coordinator - IQAC S.A. Engineering. College, Chennai -77.

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INTERNAL QUALITY ASSURANCE CELL MEETING -06

S.A.Engineering College, Chennai conducted the **INTERNAL QUALITY ASSURANCE CELL MEETING -03** in online via Google meet as per the guidelines of UGC on **19/03/2024 at 12.30 PM**

Google Meet Link Description:

IQAC MEETING-6 (2023-2024)

Tuesday, March 19, 2024 · 12:30 PM– 1:30 PM

Google Meet joining info

Video call link: meet.google.com/ksv-swnh-rwi

Dial-in: (US) +1 417-647-1257

PIN: 824 804 192#

The following Members were present in the Meeting:

S.NO	NAME & ADDRESS	DESIGNATION
1.	Mr. S. Amarnaath S. A. Engineering College, Chennai - 600077	Correspondent
2.	Dr. S. Ramachandran S. A. Engineering College, Chennai - 600077	Principal & Chairperson - IQAC
3.	Mr. Selvaraj Kalimuthu Manager – Human Resource, RapidData, Chennai	Expert Member -Industrialist
4.	Ms. Padma Jayaraman Associate Director – Campus, Movate, Chennai	Expert Member -Employer
5.	Mr. S. Gopi Managing Director, VMV International, Chennai.	Parent
6.	Ms. Divya Paranjith Srirama Freelance Math Teacher Chennai.	Alumni
7.	Dr. M. Thanikachalam S. A. Engineering College, Chennai - 600077	Professor & Head, Civil Engineering
8.	Dr. R. Geetha S. A. Engineering College, Chennai - 600077	Professor & Head, Computer Science and Engineering
9.	Dr. K. Dinakaran S. A. Engineering College, Chennai - 600077	Professor & Head, Artificial Intelligence and Data Science

10.	Dr. S. Koteeswaran S. A. Engineering College, Chennai - 600077	IQAC Coordinator Professor Department of Information Technology
11.	Dr. A. Antonidoss S. A. Engineering College, Chennai - 600077	Professor & Head, Computer Science and Business Systems
12.	Mr. C. Dhanesh S. A. Engineering College, Chennai - 600077	Professor & Head, Mechanical Engineering
13.	Dr. B. R. Tapas Babu S. A. Engineering College, Chennai - 600077	Professor & Head, Electronics and Communication Engineering
14.	Dr. G. Rohini S. A. Engineering College, Chennai - 600077	Professor & Head, Electrical and Electronics Engineering
15.	Mrs. A. M. Sermakani S. A. Engineering College, Chennai - 600077	Associate Professor Department of Information Technology
16.	Dr. Kerinab Beenu G H S. A. Engineering College, Chennai - 600077	Professor & Head, Master of Business Administration
17.	Dr. V. Sujatha S. A. Engineering College, Chennai - 600077	Professor & Head, Master of Computer Applications
18.	Dr. R. HariharaSudhan S. A. Engineering College, Chennai - 600077	Professor & Head, Humanities and Science
19.	Mr. N. Vinodh S. A. Engineering College, Chennai - 600077	Assistant Professor, Department of MBA
20.	Dr. P. Yuvaraman S. A. Engineering College, Chennai - 600077	Placement Officer
21.	Mr. R. Jeeva S. A. Engineering College, Chennai - 600077	Assistant Professor, Mechanical Engineering
22.	Mrs. S. Bharathi S. A. Engineering College, Chennai - 600077	Associate Professor, Electrical and Electronics Engineering
23.	Mrs. K. S. Margaret S. A. Engineering College, Chennai - 600077	Assistant Professor, Electrical and Electronics Engineering
24.	Mrs. V. Karthika S. A. Engineering College, Chennai - 600077	Assistant Professor, Civil Engineering

25.	Dr. K. Selvi S. A. Engineering College, Chennai - 600077	Professor, Master of Business Administration
26.	Mrs. R. Rajeshwari S. A. Engineering College, Chennai - 600077	Assistant Professor, Master of Computer Applications
27.	Mrs. R. Chithra S. A. Engineering College, Chennai - 600077	Accounts Officer
28.	Mrs. S. Anbukkarasi S. A. Engineering College, Chennai - 600077	Librarian
29.	Mr. S. Mathew S. A. Engineering College, Chennai - 600077	Physical Director
30.	Mr. P. Parimala Rangan S. A. Engineering College, Chennai - 600077	Student [Information Technology]

- **Dr. S. Koteeswaran, IQAC Coordinator, S.A. Engineering College, Chennai -77 welcomed all the members for the Internal Quality Assurance Cell Meeting Studies meeting that held on 19/03/2024 at 12.30 pm.**
- The Meeting proceeded to the matters as in Agenda.

S.No.	POINTS DISCUSSED
1.	<ul style="list-style-type: none"> • Dr.S.Ramachandran, Chairperson IQAC briefed previous meeting points and follow up actions • Chairperson informed Administrative, Academic activities, Research and development activities planned for the academic year 2023-2024
2.	<ul style="list-style-type: none"> • ECE Department NBA committee visit on 16,17,18 February 2024 Conduct internal auditing and check the files are in upto date or not. Discussion on Placement training activities & Value added course was discussed. • Chairperson welcomed suggestions from the team. • Ms. Padma Jayaraman, Associate Director – Campus, Movate, praised the current advancements and proposed that strengthening Industry-Institute Interaction could involve students completing company projects and establishing Memorandums of Understanding (MOUs) with a variety of companies. • Ms. Divya Paranji Srirama, Alumni student emphasized the importance of providing students with company-oriented consultancy projects during internships, thus enabling them to acquire insights into industry standards and practices. • Mr. Selvaraj Kalimuthu extended his support to the institution by suggesting the provision of internships, in-plant training, industrial visits, and company projects to students, thereby enriching their practical learning experiences.

3.	<ul style="list-style-type: none"> All ISO documents are regularly updated to encompass the requirements for NBA, NAAC, NIRF, and Autonomous bodies. Ms. Padma Jayaraman emphasized the necessity for all documents to be accompanied by comprehensive plans of action, execution records, follow-up procedures, and action taken reports.
4.	<ul style="list-style-type: none"> Chairperson announced that all faculty members are currently participating in training sessions on new technologies and pursuing MOOC certification courses. Mr. Selvaraj Kalimuthu commended the diligent efforts of the faculty towards the growth of the college, as well as achieving accreditation and ranking.
5.	<ul style="list-style-type: none"> The Principal emphasized that all faculty members are encouraged to publish papers in Scopus and Science Citation Index journals with the aim of enhancing the college's h-index. Additionally, it was made clear that it is mandatory for all faculty to publish papers in Scopus and SCI journals.
6.	Application of AQAR 2022-2023 <ul style="list-style-type: none"> Members confirmed the submission of the AQAR 2022-2023. Dr. S. Koteeswaran highlighted that the document underwent thorough verification, scrutiny, and approval by all IQAC members using a systematic approach involving teamwork, presentations, and analysis for further enhancements and implementation.
7.	<ul style="list-style-type: none"> Finally the meeting ended with the Vote of Thanks by Dr.V.Sujatha, Deputy IQAC Coordinator


IQAC Coordinator




IQAC Chairperson
Dr. S Ramachandran, M.E., Ph.D.,
PRINCIPAL
S.A Engineering College (Autonomous),
Poonamallee-Avadi Main Road,
Veeraragavapuram.
Thiruverkadu, Chennai-600 077

CERTIFICATE

S.A.Engineering College, Chennai conducted the INTERNAL QUALITY ASSURANCE CELL MEETING -06 in Online as per the guidelines of UGC on 19/03/2024 at 12.30 pm via Google Meet

The following Members were present in the Meeting:

Meeting was conducted in Online mode with the following members Present:

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